

**MUNICIPAL PLANNING AND DEVELOPMENT OFFICE (MPDO) PERSONNEL /
ORGANIZATIONAL CHART**



The Office prepares the socio-economic profile, provides data / technical assistance on planning & research and in coordination with the other offices/sectors formulates development plans for the locality. It also implements the zoning program of the municipality based on the comprehensive land use plan and zoning ordinance with the local sanggunian.

FRONTLINE SERVICES:

1. Provision of data/profiles and other documents related to planning & development;
2. Preparation and issuance of requested documents such as certifications and the like;
3. Issuance of Locational Clearance or Zoning Clearance (prerequisite of building/ electrical permit)
4. Assessment and evaluation of Barangay Resolutions addressed to the Municipal Development Council (MDC) - MPDO is designated as the secretariat to committee