

SANGGUNIANG BAYAN SECRETARY OFFICE PERSONNEL /
ORGANIZATIOAL CHART



WINNIE D. PETICAN - GUZMAN
SB Secretary

The Office takes charge the duties , functions and responsibilities of the Office of the Secretary to the Sangguniang Bayan. It extends support services in the drafting of resolutions and ordinances; support in the formulation/updating of legislative documents; conducts researches pertinent to the enactment of ordinances and local governance.